

# Guidelines for submitting A proposal to the

## *Kennett #39 Educational Foundation*

# **Kennett**

## School District #39

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Developing Life-Long Learners &  
Responsible Members of Society

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## *Kennett #39 Educational Foundation's*

### Mission and grant program

**The Kennett #39 Educational Foundation** is to enhance the quality of education for all students in the District by providing a supplemental source of funds for educational projects, equipment and programs which directly benefit the students.

**The Kennett #39 Educational Foundation's Grant Program** offers grants that directly support student learning and activities. The Grant Program is designed to:

- ✓ Improve basic skills and lower drop out rate
- ✓ Provide opportunities for extended learning outside the classroom
- ✓ Bolster the music, drama, art and athletic programs
- ✓ Purchase scientific laboratory equipment
- ✓ Update technology
- ✓ Provide reference materials in media centers

**The Kennett #39 Educational Foundation** encourages new solutions that would enhance educational opportunities. Grants are not limited to teachers.

The Foundation's Trustees give the greatest attention to proposals that:

- ✓ Identify a clearly defined need;
- ✓ Describe an innovative way to meet that need;
- ✓ Demonstrate the application's ability to implement the process;
- ✓ Show how the program will benefit the students.

SUBMIT COMPLETED APPLICATION TO: Charolyn Hilburn, [charolyn@clgw.net](mailto:charolyn@clgw.net)

# APPLICATION FORM

Name/Type of project: \_\_\_\_\_

Mark the appropriate space:

\_\_\_\_\_ This grant is for one specific classroom.

Teacher's name \_\_\_\_\_

\_\_\_\_\_ This grant is for one specific grade level

A. Indicate grade level \_\_\_\_\_

B. Teacher (s) involved

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

\_\_\_\_\_ This grant is for students at:

\_\_\_\_\_ Preschool

\_\_\_\_\_ South Elementary

\_\_\_\_\_ West Kindergarten

\_\_\_\_\_ Kennett Middle School

\_\_\_\_\_ Masterson Elementary

\_\_\_\_\_ Kennett High School

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# GUIDELINES

The following information should be submitted to the Kennett #39 Educational Foundation, along with a completed Application Form.

**Project Description and Summary.** Please describe the proposed project. Why do you want to do this project? Is this a new project? Why should the Kennett #39 Educational Foundation fund it? What are the advantages to the school, to the students and to yourself? This is your opportunity to present your project and to convince the foundation on the importance and desirability of the project. (Limit your answer to the space provided).

*Project Description and Summary*

How does the project relate to the mission of the Kennett #39 Educational Foundation and the Kennett School District.

**Budget Narrative.** Please include a description for each line item in the budget and how the cost was determined.

**BUDGET NARRATIVE**

**Itemized Budget**

PURCHASED SERVICES \$ \_\_\_\_\_

MATERIALS AND SUPPLIES \$ \_\_\_\_\_

PRINTING AND PUBLICATION \$ \_\_\_\_\_

MISCELLANEOUS (Explain in budget summary \$ \_\_\_\_\_

TOTAL: \$ \_\_\_\_\_

# **Grantee Commitments**

Those teachers receiving grants agree to the following conditions:

1. Implement the programming as described in the application within the time frame outlined.
2. Examine the outcomes of the program in accordance with the objections of the project.
3. Submit a report to the Foundation, within the agreed-upon timeline, that includes the following information:
  - a. Briefly described the project and the students.
  - b. What were the objectives of the project?
  - c. What outcomes were obtained?
  - d. How will this influence your practice in the future?

#### 4.0 Final Program Report/Evaluation

Name/Type of Project: \_\_\_\_\_

1. Please indicate the number of individuals who received services from this program: \_\_\_\_\_
2. Please indicate the number of individuals in the following age groups who received services from this program:

### Age Groups

Totals

Aged 0-4

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Aged 5-9

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Aged 10-12

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Aged 13-15

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Aged 16-18

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3. Please indicate the number of individuals in the following high risk categories who received services from this program:

### High-Risk Groups

Totals

## Experiencing academic failure

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Economically-disadvantaged

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4. Please indicate program services:

## Program Services

## Improve basic skills

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### Extended learning outside classroom

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\_\_\_\_\_ Music    \_\_\_\_\_ Drama    \_\_\_\_\_ Art               Athletics    \_\_\_\_\_ Science

Technology	Reference Materials
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5. Please describe the impact of the result target of this grant. How successful were you in accomplishing your program activities as outlined in your application? Include any evaluation materials you may have incorporated into the program. (Limit answers to the space below).

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